

ID AND MONEY LAUNDERING

How we treat your information and why we require ID

The Professional Services provided to you by Beckett Solicitors may involve our collecting and processing personal information about you and disclosing that information to employees, agents and other persons involved in the conduct of your case.

In accordance with the Proceeds of Crime Act 2002, Terrorism Act 2000 and Money Laundering Regulations 2007 we are required by UK law to satisfy ourselves as to the identity of all our clients.

We are required to hold on file a document which confirms your full true name, photo ID and a letter or statement confirming your up-to-date postal address.

PERSONAL IDENTITY

Evidence of personal identity can be by:

- Current signed passport
- EU member state identity card
- Residence Permit issued by the Home Office together with own country's passport
- Current EU or UK photo card driving licence
- Armed Forces ID card
- Current full UK driving licence (old version)

ADDRESS

Documentary evidence of address can be:

- Confirmation from the electoral register
- Recent utility bill or bank statement or mortgage statement with the current address
- Local authority rates bill
- Current UK driving licence (but only if not used as evidence of ID)
- Local Council rent card or tenancy agreement

COMPANY IDENTITY

The following documents are required:

- Certificate of Incorporation
- Latest audited accounts
- Personal I.D. for two Directors, if an unquoted company, as above

Please note that we are under a duty to you to keep all information relating to your affairs completely confidential unless authorised by you to disclose information to someone else.

However, we may sometimes have other duties and obligations which affect our obligations to you, for example we are obliged to disclose to the National Criminal Intelligent Service any suspicions we may have regarding money laundering or terrorist activities, and this will override our duty of confidentiality to you.